

# Risk Management Case Study Series

## Tours and Transportation

### Introduction

Extension professionals engage in program development discussion on a daily basis, often leading to addressing potential risks associated with events and activities. Not every situation encountered by Extension professionals will lead to immediate harm to individuals or the program. However, if not addressed in a timely and appropriate manner, it may lead to the organization suffering a loss of finances, people, property or goodwill.

This case study series provides an opportunity for Extension professionals to examine a situation that they may directly or indirectly encounter during their professional career. While the case studies are not lengthy, they do present a situation and allow the reader to further develop the situation and then offer alternatives to decisions made or strategies to manage risks identified.

Please consult the Ohio State University Extension risk management website for resources and support materials related to this particular situation.



### Instructions

Please read the situation statement that is presented below and consider the following:

- (1) What is at risk for the organization and/or individuals involved with the following activity?
- (2) What strategies might you implement to minimize risks associated with this activity?
- (3) Recognizing there are other organizations, individuals, and businesses involved, how do you address risk management issues?
- (4) Should the community partnership establish policies and procedures and should individual organizations be responsible for establishing policies and procedures?

### Situation Statement

You are a member of a community partnership that annually plans a tour of local agricultural businesses. These tours often include local farms and processing facilities. Participants meet at the County Fairgrounds and carpool to each location where there are guided tours followed by group discussions. Tours on the farm might include walking pastures or fields and being around large equipment. For some participants, this tour is the first time they will have been on a farm. The final stop on the tour includes a lunch prepared by volunteers, including a hot sandwich and soft drinks for each participant.

#### **Risk Management Website**

[www.ag.ohio-state.edu/~admin/handbook/riskmgt.htm](http://www.ag.ohio-state.edu/~admin/handbook/riskmgt.htm)