



# OSU Learning Center "Central Ohio"

## February 2010

Monday	Tuesday	Wednesday	Thursday	Friday
<p><b>1</b></p> <p>GG- Open Lab Registration: Godman Guild Location @303 E. 6<sup>th</sup> Ave; Columbus Ohio 43201 3pm – 5pm</p> <p>Excel level 1 @ GG 6pm- 8pm</p>	<p><b>2</b></p> <p>GG-Power Point Level 1 @ Godman Guild 6pm- 8pm</p>	<p><b>3</b></p>	<p><b>4</b></p>	<p><b>5</b></p>
<p><b>8</b></p> <p>GG Excel 2007 Level I@ 303 E. 6<sup>th</sup> Avenue; Columbus, Ohio 9:15am -12pm</p> <p>Registration @GG 3pm 5pm</p> <p>GG-Excel Level 1 6pm- 8pm</p>	<p><b>9</b></p> <p>GG Excel 2007 Level I@ 303 E. 6<sup>th</sup> Avenue; Columbus. Ohio 9:15am-12pm</p> <p>GG-Power Point Level 1 6pm- 8pm</p>	<p><b>10</b></p> <p>GG Excel 2007 Level I@ 303 E. 6<sup>th</sup> Avenue; Columbus. Ohio 9:15am-12pm</p>	<p><b>11</b></p> <p>GG Excel 2007 Level I@ 303 E. 6<sup>th</sup> Avenue; Columbus. Ohio 9:15am-12pm</p>	<p><b>12</b></p>
<p><b>15</b></p> <p>GG-Open LAB &amp; Registration – Godman Guild Location @ 303 E. 6<sup>th</sup> Avenue; Columbus Ohio Ohio 43201 3pm – 5pm</p> <p>GG-Excel Level 1 6pm- 9pm</p>	<p><b>16</b></p> <p>GG-Power Point Level 1 @ Godman Guild 6pm- 8pm</p>	<p><b>17</b></p>	<p><b>18</b></p>	<p><b>19</b></p>
<p><b>22</b></p> <p>GG-Open LAB &amp; Registration – Godman Guild Location @ 303 E. 6<sup>th</sup> Avenue; Columbus Ohio Ohio 43201 3pm – 5pm</p>	<p><b>23</b></p> <p>Begining Computer SP 248 11<sup>th</sup> Avenue Columbus, OH 43201 10am – 2pm</p>	<p><b>24</b></p> <p>Beginning Computer SP 248 11<sup>th</sup> Avenue Columbus, OH 43201 10am – 2pm</p>	<p><b>25</b></p> <p>Beginning Computer SP 248 11<sup>th</sup> Avenue Columbus, OH 43201 10am – 2pm</p>	<p><b>26</b></p> <p>Beginning Computer SP 248 11<sup>th</sup> Avenue Columbus, OH 43201 10am – 2pm</p>



Class is Full

## COURSE INFORMATION, LOCATION AND FEES

Workshops are \$25 regardless of the number of modules it takes to complete the training.

Some workshops may have course manuals that can be purchased for an additional \$15, but are not required in order to take complete the training.

Open lab is only \$5 and will give you access to the lab for up to 12 months without any additional costs.

<b>The Ohio State University Learning Center “Central Ohio” Locations</b>	
<b>NSP – North Side Pride Center</b>  	<b>North Side Pride Center; 248 11th Avenue; Columbus, OH 43201</b>
<b>GG – Godman Guild Association</b>  	<b>Godman Guild Association; 303 E. 6th Avenue; Columbus, OH 43201</b> <b><a href="http://godmanguild.org">http://godmanguild.org</a></b>
<b>Course Descriptions</b>	
<b>Beginning Computer</b>	Learning basic computer skills, navigating through Windows, and getting comfortable with exploring the computer.
<b>PowerPoint 2007 Level I</b>	Microsoft PowerPoint is a presentation program developed by Microsoft. It is part of the Microsoft Office suite, and runs on Microsoft Windows. PowerPoint is widely used by business people, educators, students, and trainers and among the most prevalent forms of persuasive technology.
<b>Microsoft® Word Level I</b>	Learn to create, revise, save documents for printing and future retrieval for personal or business use.
<b>Microsoft® Excel 2007 Level I</b>	Excel is a spreadsheet program. You will identify spreadsheet components, enter data, work with the data, print, and modify workbooks. The Formulas and Functions element will teach learners how to enter and work with formulas.
<b>Registration</b> Call 294-5476 x126 or email <a href="mailto:osulearning@yahoo.com">osulearning@yahoo.com</a> <b>or</b> <a href="http://www.zoomerang.com/Survey/WEB229VVJAHQ3Z">http://www.zoomerang.com/Survey/WEB229VVJAHQ3Z</a> You will be contacted via phone or email to confirm your registration.	