

FAES Faculty Council Meeting Minutes
April 11, 2003 - 12:30-3:30 PM
OARDC Campus

Members present were Daral Jackwood (Chair), Steve Prochaska (Vice Chair), Erdal Ozkan (Past Chair), Ronald Hammond (Secretary), Joe Arvai, Joe Boggs, Wes Budke, John Cardina, Dave Coplin, Mike Davis, David Kelch, Larry Libby, Rose Fisher Merkwowitz, Dave Miller, David Willoughby, Gwen Wolford, Howard Zhang, Allen Zimmerman (College rep. to Univ. Senate), Dave Benfield, and Bobby Moser.

Dr. Daral Jackwood opened the meeting and asked everyone to introduce himself or herself and tell who they represent. He then mentioned that the minutes from the last meeting were approved via email and posted on the web site.

The first topics discussed were the two visiting expert proposals that were received, one for a Dennis Murphy and the other for a Dan Ohlson. Rose Fisher Merkwowitz discussed the two proposals, mentioning that they did not follow the guidelines as written. The committee recommended that neither be approved because of that. Rose Fisher Merkwowitz moved and Dr. Larry Libby seconded that the proposal for Dennis Murphy NOT be approved. The motion passed. Rose Merkwowitz moved and Dr. Joseph Arvai seconded that the proposal for Dan Ohlson NOT be approved. The motion passed. The committee discussed the problem with proposals coming in having not followed the written guidelines.

The next topic discussed was the evaluation of the visiting expert proposal (VEP) program. A draft of the evaluation form was passed out. Dr. Steve Prochaska discussed the work of their subcommittee and the thoughts behind the form. The group was allowed to read the form and make suggestions, of which there were many. Following discussion, council agreed that the form was appropriate with a few additional changes. No specific vote of approval was deemed necessary.

Dr. Jackwood then brought up the work of the nomination committee. He started by mentioning that the bylaws were not followed as written. There should have been two separate committees, one for the standing committees and one for the officers. However, the nomination committee was given the task of coming up with nominees for both. A handout was passed out with the names of the nominees for the standing committees, those being the Promotion and Tenure Committee, the Promotion and Tenure Grievance Committee, and the Faculty Investigation Committee. Dr. David Coplin discussed the committee's work. For the standing committees, the names will go to Dr. Moser's office who then determines the people to place on the committees. Dr. Jackwood asked for any further nominations to add to the lists. Dr. Ozkan moved and Rose Merkwowitz seconded that the list be accepted and sent on. The motion passed.

For officers for next year for Faculty Council, Ron Hammond agreed to be nominated for secretary and Peter Thomison agreed to be nominated for Vice-Chair. Dr. Jackwood

asked for further nominations of which there were none. Dr. Howard Zhang moved and Dr. Steve Prochaska seconded these nominations be accepted. The motion passed.

Dr. Jackwood then brought up members of Council who will be going off the council due to term limits. According to the bylaws, those members need to find their replacements through an election within their unit. They need to find their replacements by May 1 (according to our bylaws) and send them to the Vice-Chair of Council, Dr. Prochaska.

The issue of representation from Extension on Faculty Council was brought up, that being the concern with the reduction of extension districts from 5 to 4 districts. Our bylaws state that there are representatives from the 5 districts. Dr. Prochaska suggested that the existing extension representation continue on the council until their terms expire, and at that time, we get the correct representation. Dr. Prochaska proposed that the last sentence of Article II. D. be changed to “The Department of Extension will have the following representatives: one from the Columbus campus-based department faculty and one from each extension district”. Dr. Ozkan discussed the problem with not making the correct changes in terms of district representation at this time according to the bylaws. Dr. Zimmerman mentioned that a way to handle the current situation is by suspending the bylaws for a specified length of time. The proposal on the floor related to a change in the bylaws was voted on, and passed. The transition from 5 to 4 districts and the current representation was then discussed. Dr. Larry Libby moved that the east district representative be replaced for a new 3 year term, and as other district representative terms expire, we make sure that each district is represented. Dr. Davis seconded. The motion passed.

A motion was made to change the bylaws Article II. E. to read the terms begin July 1 rather than October 1. This change was recommended to make it easier for new members and officers to become familiar with issues before the Council prior to the beginning of Fall quarter. Dr. Joe Arvai moved and Dr. Wes Budke seconded. Motion passed.

The concern related to extension field faculty participation in University Senate was discussed by Dr. Dave Kelch. Bringing us up to date on the subject, he read a letter from Dr. Karen Bruns describing the situation. He then read a letter he received from Dr. Susan Fisher, Senate Secretary, related to field extension faculty. It brought up issues related to the topic, after which she suggested further discussions. Many of the issues related to academic policies. Dr. Zimmerman pointed out that the concern is not that the number of representatives be increased, but that the representatives be chosen from all Agricultural faculty and not just a select group. Dr. Jackwood suggested that a subcommittee be formed to formulate a motion to bring to the University senate including wording in support of the change. The subcommittee will be Drs. Gwen Wolford, Steve Prochaska, Dave Kelch, and Joe Boggs. Dr. Kelch will chair. It was suggested that the subcommittee work with Agriculture senators and Dr. L.H. Newcomb. Any such motion would come from the Council and go to the Senate Rules Committee. The rule of concern is 3335-17-04.

The policy on the use of OARDC state vehicles was discussed. Dr. Dave Benfield discussed the policy now in effect. There is now a cost-recovery policy associated with vehicle use, mainly due to budget considerations. He then entertained questions. He did mention that the committee that set these policies would be meeting to further examine the policies. Dr. Jackwood suggested we determine the issues and make sure we get them to said committee. A major issue relates to the number of people in a car between Wooster and Columbus which determines who pays for the vehicle. This is a problem when a single person has to travel to the other location for a meeting not related to project work, but related to University or College governance. Serving on University committees or exams in other departments also is a problem. Dr. Benfield suggested that issues be sent to him and he can relay them to the committee. A subcommittee will obtain concerns and issues to send to the committee. The subcommittee will be chaired by Dr. Jackwood.

Council then got an update from Dr. Moser. He gave a report on the overall budget. There are still a lot of unknowns, especially for the educational subsidies. However, the House recommended no change in the two line items (OARDC and OSUE) for the coming biennium (2004-2005) as compared to the cuts that were suggested by the Governor's Office. The budget is now going to the Senate.

Dr. Moser then brought up the spring faculty meeting on May 29, 2003. The plan was to discuss the College Academic Plan for the next 6 years that is being worked on by departmental chairs. The plan has a lot to do with the new ways of budgeting in a poor economic environment. He wants chairs to come up with a vision of where each department wants to be in 6 years, and how will they get there. Chairs will need to turn in plans by mid-June. This issue will then be discussed at the fall faculty meeting in September. The spring faculty meeting will deal with the current budget, along with a visit by the OSU President. The major points in the plan will be to examine 1) how to have your unit be the best in the nation, 2) that diversity exists in the unit, 3) making high impact discoveries, and 4) model for extending knowledge. We will all need to track the following: credit hours taught per FTE, impact weighted publications per FTE, citations per FTE, extramural funds expended per FTE, and peer-review products (extension/outreach products) per FTE.

Council then received an update from Dr. Allen Zimmerman, University Senator. There was a lot of discussion concerning the budget, and the need to contact representatives. Restructuring of Arts and Sciences is still being discussed. The major suggestion had been to have a Vice-President or lead person of the Colleges. There is much discussion on how faculty governance enters into any of these suggestions and how faculty rules might affect this.

The supplemental compensation policy issues for faculty and 9 vs. 12 month appointments were discussed. They were also discussed at the last Council meeting. Dr. Jackwood mentioned that these rules and policies are available on the web or from other sources. He proceeded to discuss these issues based on how the rules or policies are stated. A subcommittee of Drs. Zhang (Chair), Coplin, and Arvai will look into these.

The next Council meeting, which is governed by the bylaws, will be October 10 in Columbus. A subcommittee for the fall faculty meeting will be established and will be active during the summer. If necessary, Faculty Council will have a summer faculty meeting via telephone.

Other issues brought forward:

Nancy Ray is no longer our administrative assistant. Carol Poe will be the new administrative assistant.

The URS reporting system will probably be a major agenda item in coming Council meetings.

Dr. Boggs moved and Dr. Prochaska seconded that we appreciated the work on the budget that our administration has done, and that a letter be written to Dr. Moser from Council thanking him and the administration for all their efforts.

The council thanked Dr. Jackwood for his role as Chair of the Council.

Respectively submitted,
Ronald B. Hammond