



Clover Creations



Huron County 4-H Newsletter

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January 2004

CALENDAR OF ACTIVITIES

Dear 4-H Volunteer,

Happy New Year! We hope you are beginning to think about our new 4-H year. We are very busy in the Extension Office preparing materials for your club enrollment packets. Packets will be ready for pick up, starting February 12.

During some office "house" cleaning, we came across a poem that definitely fits our Huron County 4-H volunteers.

The Volunteer

*Down through the ages
On life's many pages
One thing stands out very clear
Whenever they're needed
For a cause that is pleaded
Is the ready-to-help Volunteer.*

*They respond by groups or by one
They work 'til the task is all done
They ask no special favor
They just simply savor
The feeling of good in their heart
The goal they had from the start.*

Thank you for your unending efforts in "Making the Best Better" for Huron County youth.

Sincerely,

Bonnie Malone
Extension Agent
4-H

Kris Simpson
Program Assistant
4-H



January

- 6 Camp Counselor Training, 6:30-8:30 p.m.
- 13 CARTEENS, 6:30-8:30 p.m.
- 15 Market Beef Noseprints due to State Fair
- 15 Senior Fair Board, 7:30 p.m., Fairgrounds
- 17 Market Beef Weigh-in, 8:00-11:00 a.m., Fairgrounds; Followed by feeder calf show.
- 19 Martin Luther King, Jr. Day - Office Closed
- 19 Sale Committee, 7:00 p.m., Fairgrounds
- 20 State 4-H Award & Scholarship Deadline
- 26 Camp Counselor Training, 6:30-8:30 p.m.
- 27 CARTEENS, 6:30-8:30 p.m.
- 27 Ohio Show Pig Academy Registrations Due
- 28 Horse Council Organizational, 7:30 p.m.
- 29 DATE CHANGE: 4-H Committee, 5:30 p.m.

February

- 4-6 Ohio Pork Congress, Dayton
- 6 The Ohio Show Pig Academy, Dayton
- 5 Senior Fair Board, 7:30 p.m., Fairgrounds
- 6 Ohio Volunteer Conference Reg. Deadline
- 6 Ohio Pork Youth Challenge, Dayton
- 7 Horseman's Assoc. Clinic, OSU Horse Barn
- 11 Camp Counselor Training, 6:30-8:30 p.m.
- 12 **ENROLLMENT PACKETS READY**
- 14 Horse Judging & Hippology Clinic, Columbus
- 16 President's Day, Office Closed
- 17 CARTEENS, 6:30-8:30 p.m.
- 23 Camp Counselor Training, 6:30-8:30 p.m.
- 24 Tractor Certification Registration Deadline
- 27 Huron County 4-H Leader's Recognition Banquet Reservation Deadline



Enrollment Packets Ready on February 12, 2004

Advisors may begin picking up Enrollment Packets on Thursday, February 12. Clubs planning to organize prior to that date may pick up copies of the 2004 Family Guide to 4-H at any time.

The packets will include a Packet Contents list. Please read through the list and be prepared to distribute the materials in the packet as described. For example, every member planning to enroll in a livestock project needs a yellow Livestock Requirements Letter. The same holds true for FCS, Miscellaneous Outdoor, Horse & Dog.

Club enrollment deadlines are as follows:

- April 15 - Honor Club Enrollment Deadline. Clubs trying for Honor Club in 2004 must have the majority of their enrollment sheets in by April 15. Changes may still be made until May 3 without penalty.
- May 3 - Final Enrollment Deadline. This is the final date to enroll members or change enrollment sheets. Any changes after this date will count against the club record.
- Members who wish to join 4-H after the May 3 final deadline, will be accepted as members, but will be ineligible to exhibit at the fair or receive a fair pass.

Non-Traditional 4-H Programs County Summary

Kris Simpson, 4-H Program Assistant, conducts two outstanding non-traditional 4-H programs in our county. She runs CARTEENS, which is an educational program to which Juvenile Court sends all first time traffic offenders. She also coordinates our School Enrichment program which allows teachers to borrow science-based, hands-on curriculum and self-contained kits to use in the classroom.

Fifteen CARTEENS sessions were held in 2003, with 326 first time juvenile traffic offenders attending. Each participant was accompanied by at least one parent or guardian. The program is conducted by volunteer speakers and older 4-H members.

Over 1300 Huron County students in grades K-6 used at least one school enrichment kit in 2003. Even more teachers have signed up to use kits in 2004!

Counselor Training Rules More Stringent in 2004

All camp counselors are required by the state to receive 24 hours of training each year. We have been lenient in granting excused absences for meetings and just requiring some make up work. Unfortunately, some counselors have missed a fairly large percentage of meetings in the past. More stringent training requirements are now in effect. They include:

- If a counselor misses more than 8 hours of training, they must make up the hours, or be dismissed. They have two options for making up hours. They may attend a counselor workshop at Camp Ohio on February 28-29 for approximately 16 hours of training, or they may complete an on-line training course for 8 hours of time.
- Homework for any missed meeting is due completed, at the beginning of the next meeting. If it is not turned in at the beginning of the meeting, the counselor will be sent to study table to complete the assignment, and will be docked one hour of training time.
- College students living on campus, with at least 3 years experience, are exempt from the hours, but must complete homework assignments.
- College students attending branch campuses must meet the same requirements as other counselors. If taking evening classes, they will be exempt from those hours, but must turn in homework.
- Three Alternates have been named for 2004. The alternates must attend a minimum of 10 hours of training. They will then be eligible to step in as a CIT should a Junior Counselor or CIT be removed any time during the training process. Alternates will help plan Cloverbud Day Camp and will be utilized in the camp program for daytime activities during camp.

Camp Counselors Already Planning for Camps

2004 Camp Counselors have been selected and have been meeting for training and camp planning. Congratulations to our excellent group of counselors:

Intermediate Camp: Jay Bacon, Jeremy Draper, Eric Gray, Andy Hollinger, Brian Riley, Dan Wendt, Beth Albright, Tiffany Brooks, Katie Chandler, Charlene Downing, Emily Fries, Jessica Schafer, Linae Sherck, Katie Shreve & Ashley Wilhelm.

Junior Camp: Dustin Buckingham, Spencer Gray, Brad Hahn, Craig Roth, Joe Zimmerman, Jessica Barnes, Tia Chase, Megan Erf, Danielle Hinckley, Marie McCoy, Bree Sherck, Brittany Zeiter & Nicky Zimmerman.

Junior Camp CIT's: Andy Ball, Scott Chandler, Mathew Conger, Matthew Gillenwater, Kyle Smith, Whitney Aquino, Victoria Bacon, Katelyn Hohler, Sarah Hollinger, Lynsey Schaffer, Stephanie Stang, Lauren Stieber & Angela Wilhelm. CIT (Counselor-In-Training) Alternates are Josh Weaver, Taylor Clemons & Megan Schaffer.

CIT's and Alternates must also complete an application, provide 2 references and attend a training session with other new 4-H volunteers.

Visitors During 4-H Camps will be Restricted

We enjoy having visitors during 4-H camp, but it has gotten out of hand. The following new rules will be in effect, starting this year:

- Guests, without prior approval from Bonnie or Kris, may not come to camp before 7 p.m.
- Generally, only **counselor alumni** are invited. Counselors are not to invite friends to come visit during camp.
- Camp Conger alumni (4-H members who previously attended Camp Conger as a camper) may come to the square dances, but must leave when the dance is over.
- All counselor alumni who are visiting camp must leave by 11:00 p.m. nightly.

New Advisor and New Cloverbud Trainings Set

All new 4-H advisors must complete an application, be fingerprinted, provide 3 references, attend training and be interviewed. Applications may be picked up at the Extension Office. New advisor trainings have been scheduled. They will be held from 6:30-8:30 p.m. in the basement of the County Administration Building on March 11, April 22 and May 27.

New advisors who will be working with Cloverbuds, or current advisors switching to Cloverbuds, must attend a Cloverbud Advisor Training Session. These sessions will be held in the basement of the County Administration Building from 6:30-8:30 p.m. on March 29 and May 19.

Ohio 4-H Week Celebrated March 7-13, 2004

Consider planning a club activity during Ohio 4-H Week. Some ideas include, putting a display in a business window, having members all wear their club T-shirts to school on a given day, visit a community group or nursing home to share 4-H projects from last year, make 4-leaf clover cookies to share with township trustees or village councils, etc. Let your members be creative!

Two important county activities during Ohio 4-H Week are the Huron County 4-H Leader's Recognition Banquet on Monday, March 8 and the Ohio Volunteer Conference in Columbus on Saturday, March 13.

Huron County 4-H Leader's Recognition Banquet

The annual Huron County 4-H Leader's Recognition Banquet will be held on Monday, March 8 at 6:30 p.m. in the North Fairfield American Legion. Plan to join us for an evening of fellowship and fun.

The Huron County 4-H Committee will pay for the meals for all 4-H volunteers. Spouses and other guests are welcome to attend, but must pay the \$8.50 meal.

Entertainment will be a singing quartet from South Central High School, including some 4-H members! Don't miss out. Reservation information is included with this newsletter. Reservations are due to the Extension Office by February 27.

Ohio Volunteer Conference Moves Downtown

The Ohio Volunteer Conference will be held Saturday, March 13 at the Columbus Convention Center. This is a wonderful opportunity for advisors to participate in workshops of their choice and attend the Bob Evans Farms Recognition Luncheon. The total cost is \$25.00 per person, but the Huron County 4-H Committee will pay \$10.00 of the fee for each volunteer attending.

A complete program and registration form is enclosed with this newsletter. Please consider attending. Car pools will be set up after registrations are received. Registration, with \$15.00 payment, is due in the Extension Office by February 6.

Kris Simpson and Amy Palm both serve on the state committee that plans and conducts the Volunteer Conference. Feel free to ask them any questions.

Donation Requests for Clubs to Consider

Please discuss the following needs with your club. Clubs are strongly encouraged to support request #1.

1. Voluntary \$5.00 Membership Fee: Discussions have been held concerning a county 4-H membership fee. The need for the \$5.00 fee comes with the county budget woes. The Extension Office has been on level funding for three years and will receive a budget cut for 2004. It becomes impossible to maintain our current programs without additional revenues. It has been decided, at least for 2004, that the membership fee will be voluntary and left up to each club. Clubs are encouraged to voluntarily participate in the membership fee to support county 4-H programs. Clubs may use treasury dollars, hold a special fund raiser, or have members turn in the fee. Checks should be made payable to OSU Extension, Huron County. It is requested that clubs turn in the membership fees by May 28.
2. Glow-in-the-Dark Games at Intermediate Camp: Counselors instituted a new evening program at Intermediate Camp in 2003, Glow-in-the-Dark Games. One evening at camp, campfire was held early, then campers played field hockey, basketball and volleyball in the dark, using glow in the dark balls! Each participant wore a glow-in-the-dark necklace. Everyone had a great time. We learned that the inflatable balls need blown up and exposed to light sooner, but other than that, the games were a huge success. Counselors are planning to continue the games at Intermediate Camp. However, the cost of the necklaces (\$1.00 per necklace) puts the games out of the available budget for camp. We need \$100.00 to buy the necklaces for camp, plus additional glow-in-the-dark supplies. We are requesting that clubs donate toward those costs. Checks should be made payable to OSU Extension, Huron County.
3. Christie Lane 4-H: Our Christie Lane 4-H Club, the Chris-T-Clovers, meets once each week for an hour during school. Deb Angell, Bonnie Malone and Amy Palm work with the club. Part of the club program is hands-on craft activities at meetings and a day camp at Camp Conger in May. We thoroughly enjoy working with these special needs members, but receive no funding for the program. Clubs are asked to consider a donation toward Christie Lane 4-H. Checks should be made payable to OSU Extension, Huron County and will be accepted for use this school year or next.
4. Christopher T. Norman Memorial Scholarship Fund: The Norman family continues to give a \$500.00 college scholarship each year in memory of their son Chris. Barb Wurzel, Huron Co. 4-H Committee Treasurer, handles all scholarship funds. If clubs or individuals decide to donate, make checks payable to Huron Co. 4-H Committee.
5. Camp Craft Hall: The old dining hall at Camp Conger has been used as a craft hall since the opening of the Lewis & Florence Conger Hall in 1999. This building was constructed in 1928 and is the only remaining original building. The Camp Conger Board of Directors is trying to save the craft hall. It is in need of major repairs. They received a small grant from the Fund for Huron County to put a new roof on the structure last year. In preparing for the new roof, it was discovered that the building needed major structural repairs. Repairs were made so that the building could support its new roof, but much more work is needed. Donations toward the repair of the craft hall should be made to Camp Conger, Inc. and turned in at the Extension Office.
6. Cloverbud Barn at the Fair: The new Cloverbud display barn at the fair was one of the most impressive areas in the whole fair. The barn, however, is not setting on any type of foundation. It at least needs to set on stones, if not concrete or block. The Fair Board is sympathetic, but the rain and power outage during the fair had a severe negative impact on their profit. If clubs with Cloverbud members would like to see their display area improved, donations may be made to Huron Co. Agricultural Society, and turned in at the Extension Office.
7. Nationwide & Ohio Farm Bureau 4-H Center: \$9.78 million of the \$12 million needed to construct the Ohio 4-H Center in Columbus has been raised. Clubs are still encouraged to donate. Contact the Extension Office for a donor flyer. Thanks to clubs which have already donated.

Tractor Certification Classes

Tractor Certification classes are scheduled, beginning March 2. The classes are for any youth, ages 14-15, who will be operating farm machinery as part of their job or driving farm machinery on a public roadway when working on their home farm. Youth who are currently 13 years old may also sign up.



Classes will be held from 4:00-6:00 p.m. every Tuesday and Thursday from March 2 through March 25. All classes will be held in the County Administration Building. Testing will take place on March 30 and April 1 at Malone Orchard in Berlin Heights.

Cost for the course is \$20.00. Contact the Extension Office for a registration packet. Registration deadline is February 24.

4-H Membership Across County Lines

Youth must join the 4-H program in the county in which they reside. If there are special circumstances, a parent may write a letter of explanation and request exemption from the policy. The letter must be sent initially to the 4-H Agent in the county of residence. The agents from the two counties involved will discuss the request and decide whether or not to grant the request for a member who lives in one county to join 4-H in a different county. Under no conditions may a member join 4-H in two different counties. Make sure you check where potential new members live and start this process immediately if they live in another county.



Huron County 4-H Health History

A health form has been developed for use by 4-H members and advisors. Using the health forms, which are included in club enrollment packets, is one step of risk management. All members and advisors should turn in completed forms to be on hand at all club functions. If Cloverbuds members have separate activities, the Cloverbud advisor should keep those forms. Another risk management technique is to require signed field trip permission forms for all club trips. Contact Bonnie at the Extension Office for assistance with permission forms. Remember, all health information must be treated confidentially.

Affirmative Action Reminder

It is illegal to use Federal funds to conduct any program which does not actively pursue compliance with the Civil Rights Act of 1964, Title VI. Ohio State University Extension, which includes 4-H, is partially supported by Federal funds.

The County Extension Office may not allow to exist a 4-H club which is discriminatory in the members it accepts. The policy of The Ohio State University is that... "All educational programs conducted by Ohio State University Extension are available to clientele on a nondiscriminatory basis without regard to race, color, creed, religion, sexual orientation, national origin, gender, age, disability or Vietnam-era veteran status."

Project Book Loanables Available to Borrow

The Extension Office has a set of project books available for clubs to borrow, on a first come, first served basis. The books are in packets by subject matter. Advisors may borrow all project books or just certain subject matter areas. The loanables, used in conjunction with the Family Guide to 4-H and fair requirements letters, help members make informed decisions about the projects in which they enroll.



Reminder of Increased Cost of Project Manuals

All 4-H project manuals will cost at least \$5.00 per book this year. Resource guides and certain other books will cost substantially more. Clubs which have traditionally purchased books for members may need to limit the number of books they buy per member. A summary sheet of books and supplements needed for all livestock projects will be in the enrollment packet.

Buckeye Leadership Workshop on March 19-24

Buckeye Leadership Workshop (BLW) welcomes those interested in developing or improving recreational leadership skills. It is held near Columbus. Registration fee is \$340.00. Contact the Extension Office for registration materials. Deadline is Feb. 20.

College Visitation Opportunities for OSU & ATI

Information on college visitation opportunities for The Ohio State University, College of Food, Agricultural and Environmental Sciences, and the Agricultural Technical Institute in Wooster are available from the Extension Office.

Planning a Club Program for 2004

In order to get where you want to go with your 4-H club, you need to set goals and make plans for the year. A good club program identifies the major activities your club plans to accomplish and target dates. A good club program has a balance of meetings (minimum of 8), social/recreational activities, demonstrations (one per member, including Cloverbuds), educational activities and community service activities.

Try having an advisor's meeting prior to the club organizational meeting. Advisors may put together a tentative schedule, decide who will be responsible for what portions of the club program, and just generally get organized without members present. It would be okay to also invite last year's president to the meeting.

The club must develop their final program and vote on it. This can be accomplished by a program committee working with the advisors. Make sure the entire club has the opportunity to voice opinions and vote.

Your club program may be one or two sheets of paper or it may be a booklet. We have samples of club programs to share. Also, you may request a copy of the 4-H Volunteer Fact Sheet, #4-H-007-99, "4-H Program Planning". Club programs are due in the Extension Office by May 3.

Huron Co. Farm Bureau Offers Scholarships



The Huron County Farm Bureau will sponsor up to 4 \$500.00 scholarships for area high school seniors living in Huron County, one of which may be granted to students who have completed one or more years of undergraduate school.

Seniors must be planning to enroll in the fall in an agricultural related program. Applications are available from the Extension Office and must be returned by March 31 to the Huron Co. Farm Bureau.

Be Featured in the 2006 National 4-H Calendar

The 2006 calendar theme is "4-H Changed My Life!". Personal testimonials will be featured each month in the calendar. Deadline for submissions is April 30.

Contact the Extension Office for more information.

Note About Where Clubs Meet

It is acceptable for clubs to meet in almost any location, as long as the health and safety of the members is not jeopardized. Many clubs still meet in the advisor's home or member's homes. Some clubs meet in a community building. Sometimes, groups that own the building want a signed agreement. Be wary of signing agreements. As a 4-H volunteer, you are a representative of The Ohio State University. Volunteers are not allowed to sign any permits which require OSU to assume liability for damages or "hold harmless" the building owner. Please provide a copy of any such agreements to the Extension Office so they may be sent to the State 4-H Office. **Do not sign any such agreements on your own.** Do not start meeting in a building requiring a signed agreement before receiving permission from the State 4-H Office.

COOL Tour Applications Available

Mid America Council of Cooperatives will be hosting a Cooperative Opportunity on Leadership (COOL) Tour on July 25-28 in Columbus. It will offer hands-on learning about how cooperatives function. Contact the Extension Office for more information. Application deadline is March 15.

Used Livestock Resource Handbooks Needed

The increased costs of all project manuals, including the Livestock Resource Handbooks, will make taking certain livestock projects for the first time quite expensive. For example, to sign up for a dairy feeder calf, a first year member will need a record book (\$5.00) and a Beef Resource Handbook (\$12.00). If any retiring 4-H members have Beef, Sheep or Swine Resource Handbooks that they do not want to keep, ask them to turn them in to the Extension Office for use by beginning members.

Beef Noseprint Cards Due at State Fair by Jan. 15

All beef steers and beef market heifers which might be exhibited at the 2004 Ohio State Fair, Junior Beef Show, must have noseprint cards submitted by January 15.

Animals will not be noseprinted at weigh-in, which does not take place until January 17. Noseprint cards may be picked up from the Extension Office, or from Rich Benich at Willard High School or Bob Hoffman

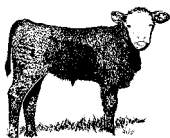
at Bellevue High School.

Market Beef Weigh-in, Tagging & Show Jan. 17

All beef market steers or heifers and dairy steers, which might be exhibited at the 2004 Huron County Junior Fair, must be weighed and tagged on Saturday, January 17 from 8:00-11:00 a.m. in the beef wing of the Doug Wilson Building at the fairgrounds. There will be no exceptions! The member does not have to be present, but calves **must** be weighed and tagged. Weighing will be on a first come, first served basis.

All calves must be haltered. Calves should be castrated and dehorned. Warnings will be issued for calves which need castrated or dehorned. Also, calves with ring worm, warts, etc. will receive warnings.

A feeder calf show will commence immediately following weigh-in and tagging. Members are encouraged to stay and show their animals. Calves must be clean, but do not have to be clipped. Weight classes will be held for beef feeders and dairy feeders. Trophies will be awarded to the beef and dairy beef grand and reserve champions.



OCA BEST Program & Ohio Beef Expo

BEST (Beef Exhibitor Show Total) is a youth program of the Ohio Cattlemen's Association (OCA). It recognizes junior beef exhibitors through a series of sanctioned shows.

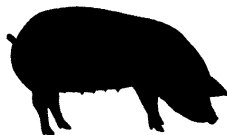
The Ohio Beef Expo will be held at the Ohio Expositions Center on March 19-21. A judging contest will be held on Saturday, March 20.

For more information on the BEST program or Ohio Beef Expo, check the following web sites: www.ohiocattle.org or www.ohiobeefexpo.com.

Ohio Horned Dorset Flock Starter Program

The Ohio Horned Dorset breeders will give a ewe lamb to an Ohio 4-H or FFA member at the Ohio Dorset Sale in Eaton, Ohio on March 20. Members must write a 500 word essay on why they want to raise Horned Dorsets. The essay should include a description of their facilities for housing the ewe lamb. The lamb must be exhibited in the State Fair,

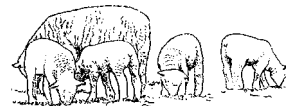
Junior Lamb show for two years. Essays are due on January 15 to Mike Galleher, 6000 County Road 100, Mt. Gilead, OH 43338.



Ohio Show Pig Academy New at Pork Congress

A new program, the Ohio Show Pig Academy, will be held during Ohio Pork Congress on Friday, February 6 at the Dayton Convention Center in Dayton, Ohio. The Show Pig Academy will replace the Swine Youth Challenge, which has been offered the past 15 years. It is designed to provide unique educational opportunities related to youth swine shows.

Additional information, school release forms and registration forms are available from the Extension Office. Registration deadline is January 27. The cost is \$7.50 per person. Additional information may be obtained by calling the Ohio Pork Producers Council at 1-800-320-7991 or on the web a t



<http://putnam.osu.edu/ag/swinenenu.htm>.

"District" Sheep & Goat Educational Programs

There will be seven different educational programs offered across the state for sheep and goat producers. Each site will feature one of three different programs. Producers are welcome to attend multiple programs.

The closest program to Huron County will be held at OARDC, Fisher Auditorium, in Wooster on Tuesday, February 3 at 7:00 p.m. The topic will be Parasite Control.

Other topics offered at different programs include Meat & Carcass Evaluation and Developing a Genetics Program. Contact the Extension Office for a complete list of dates, locations and topics.

Horse Council Organizational Meeting Jan. 28

The Huron County Horse Council will reorganize on Wednesday, January 28. Officers will be elected and committees established. The Horse Skillathon will have to be changed, because it may not be held on Sunday, August 15 at 5:00 p.m. as scheduled, since

Junior Fair activities must cease at 3:00 p.m. Another item to be considered is how to split Horseless Horse entries. The Fair Board suggests splitting somehow using ages and number of years in the project. A revised arena usage schedule for fair was adopted.

Applying for a 4-H Club Charter

4-H Charters officially authorize a 4-H club to use the 4-H name and emblem while conducting 4-H youth development programs and/or activities. The 4-H name and emblem are held in trust by the Secretary of Agriculture of the United States Department of Agriculture for the educational and character-building purposes of the 4-H program. They may be used only as authorized by the statute and according to the authorization of the Secretary or representative.

4-H clubs routinely use the 4-H name and emblem and should be chartered. The State 4-H Office is authorized to grant club charters.

Clubs which meet the following criteria, which are not already chartered, may apply for a 4-H charter:

1. Club has at least five members.
2. Club has at least one recognized advisor.
3. Club schedules at least eight meetings each year.
4. Club has a planned program of activities encompassing project work, demonstrations, social/recreational activities, educational activities and community service.
5. Club has a constitution and by-laws which has been adopted by the club and recently reviewed.
6. Club elects officers annually.

Charters were last offered in Huron County in 1994. If your club received a charter the last time they were issued, the charter is still valid. Clubs which were chartered in the 1994 include Flashes, Clover Patch Kids, Wakeman Wizards, Monroeville This & That and Sherman Shamrocks. Long standing clubs may have charters from years prior to 1994.

Chartered clubs receive a 4-H Charter Certificate. The charter is valid as long as the club is active and continues to meet the charter criteria. Applications for Club Charters will be included in club enrollment packets. Charter applications will be accepted until April 15. Charter certificates will then be ordered.

Chartered 4-H clubs are recognized as 501(c)(3) non-profit organizations. As such, they are exempt from

paying income taxes on money earned. Form 990 must be filed with the Internal Revenue Service (IRS) when, in any three year period, a club earns over \$25,000 annually. Each club should have an Employer Identification Number (EIN) issued by the IRS. Clubs must provide an EIN when opening a bank account. An advisor's personal social security number should never be used. (Any individual with a club account under their personal social security number will be liable for income tax on any interest earned by the account.) Clubs without an EIN may fill out a simple application to receive a number. Applications are available from the Extension Office.

4-H Committee Sponsoring Two Fund Raisers

The 4-H Committee is sponsoring two fund raisers to benefit the county 4-H program and the clubs that participate.

1. **SPRING BULB SALE:** The spring bulb sale, started last year, will be continued. Clubs are asked to sell spring bulb packets for \$5.00. **New for 2004:** Clubs will receive back \$1.00 per bulb packet sold. Order forms will be in the club enrollment packets, along with complete information. Orders will be turned in to advisors by April 1. Advisors need to turn orders in to the Extension Office by April 5, with a summary sheet and corresponding money.
2. **FROZEN FOOD SALES:** Two frozen food sales will be held in 2004. Flyers for the spring sale will be in club enrollment packets. Orders must be placed by April 13. Pick up date is April 28. The fall sale flyers will be in the fair entry packet. Fall orders will be due on August 31. Pick up date will be September 15.

Clubs do not collect the money or distribute the frozen food. They simply hand out the order blanks. Orders are turned in to the Extension Office. Customers pick up their frozen food and pay their bill at that time. Clubs receive 6% of their total sale dollars.

All educational programs and activities conducted by Ohio State University Extension are available to clientele on a non-discriminatory basis without regard to race, color, creed, religion, sexual orientation, national origin, gender, age, disability or Vietnam-era veteran status.

Keith L. Smith, Associate Vice President for Ag. Admin. And Director, OSU Extension TDD No. 800-589-8292 (Ohio Only) or 614-292-1868